

**Ian Thomas**  
Acting Deputy Strategic Director

**Chris Allcock**  
Head of Finance

Children and Younger Adults Department  
County Hall  
Matlock  
Derbyshire  
DE4 3AG

To: All Primary Headteachers  
All Primary Chairs of Governors  
**[Primary Headteachers – please make sure  
a copy of this letter goes to your Primary  
Chair of Governors]**

CC: All Primary Clerks to Governors

Telephone 01629 580000  
Ext 36514  
Fax 01629 580350  
Minicom 01629 585400  
Email [chris.allcock@derbyshire.gov.uk](mailto:chris.allcock@derbyshire.gov.uk)  
Ask for Chris Allcock  
Our ref SR/FIN/CA1006.ec  
Your ref  
Date 30 June 2011

### School Forum Vacancies

The Derbyshire Schools Forum has two Primary Headteacher and three Primary Governor vacancies. My purpose in writing is to ask you to consider putting your name forward for membership of the Forum.

The Forum meets 4/5 times a year at County Hall, Matlock, usually at 6.00 pm, to discuss strategic financial issues affecting all schools on or before 22 July 2011.

The headteacher vacancy could equally be taken by another senior staff member, eg a deputy head or finance manager, but it should be someone with a responsibility for financial management.

The governor vacancy would be suitable for a Chair of Governors or the Chair of a sub-committee responsible for financial matters.

If you or one of your fellow staff/governors wish to be considered please drop brief details (name, school, role) to [jackie.white@derbyshire.gov.uk](mailto:jackie.white@derbyshire.gov.uk) by **22 July 2011**. If there are more candidates than vacancies an election may be necessary. If this is the case I will write to candidates separately at the start of the 2011/12 academic year.

Regards

Yours sincerely



Chris Allcock  
Head of Finance